



**The Dania Beach PATCH Garden Farmers Market
Vendor Application, Rules & Regulations 2018-2019**

Eligible Vendors: Vendor sells locally produced products, resells approved food items, or be a local business or charitable organization.

Requirements of Vendors:

1. All Vendors shall provide documentation that they meet all federal, state and local regulations.
 - a) All Growers and resellers of food and plant items must provide the Market Manager the following documentation prior to selling at the Market:
 - i) Product List;
 - ii) Appropriate Certification, Registration or License through the appropriate governmental or supervising agency;
 - iii) Signed application and contract with the Market.
 - b) All food vendors must abide by preparation, labeling and food safety requirements as determined by the Florida Department of Agriculture and Consumer Sciences, the United States Department of Agriculture or other appropriate governmental authority.
2. All Vendors must submit a completed application. **The Dania Beach PATCH Garden Farmers Market** reserves the right to refuse participation to any applicant.
3. All complaints against Vendors shall be resolved by the Market Manager. Such complaints may, at the discretion of the Market Manager, result in termination of selling privileges.
4. Market Manager shall designate, in cooperation with the Dania Beach Community Redevelopment Agency (DBCRA)/City, all vending and parking areas.
5. Vendor's product and signage must be contained within the selling space unless otherwise approved by Market Manager. Vendors shall maintain a courteous and professional manner at the Market. Use of profanity or belligerence will be grounds for termination of selling privileges and immediate removal from the Market.
6. All products shall be clearly priced.
7. Scales for food or produce sales must meet Florida Dept. of Agriculture and Consumer Services standards. Only Class 3 scales may be used.
8. Producers will have priority at the market. A **producer** is defined as the person that grows or makes the product and may also include the producer's immediate family, partners, employees or designated agent upon prior review and approval.
9. Producers may sell farm and food products including (but not limited to): fruit, vegetables, dairy, cut flowers, plants, cheese, cider, jams, jellies, relishes, honey, canned goods and baked goods. It is the responsibility of each producer to abide by all state and federal regulations which governs the production, harvest, preparation, preservation, labeling or safety of products offered for sale at the market. Vendors are liable for their own products. **The Dania Beach PATCH Garden Farmers Market, the DBCRA and the City of Dania Beach** shall not be held accountable for the products offered by vendors.
10. Product and liability insurance are the responsibility of the vendor. Adherence to all laws, regulations and licensure regarding the sale of food, prepared foods, cottage industry approved items, and related items, are the responsibility of the vendor.
11. The sale of live animals is not permitted at the market.

12. _____ **VENDOR MUST INITIAL** All Vendors attest that they have met all local, state and federal health, inspection and licensing requirements prior to selling products at the Market. Any Cottage food products, those items not produced in a commercial or certified kitchen must be labeled in accordance with the requirements as outlined in Section 500.80(5), Florida Statutes, and United States Code of Federal Regulations Title 21, Part 101. It is the responsibility of the Vendor to comply with this requirement.
13. _____ **VENDOR MUST INITIAL** Vendors are encouraged to present their products in a professional and clean manner, including the display of such products. Selling spaces must be kept clean and neat. Failure to comply with this requirement may, at the discretion of the Market Manager, result in the termination of selling privileges.
14. All products must be of high quality. Repeated complaints about quality of product may result in termination of selling privileges.
15. A grower may secure an agent or employee to sell his/her produce. The Market Manager prior to selling at the market must approve any grower/agent agreement.
16. Growers who use the market for sale of produce are subject to field inspections to verify the source of produce offered for sale.
17. Growers can only sell first quality products at the market. No one can buy products and sell it at the market without prior approval of the Market Manager. All supplementation must be documented. Market Manager has authority to limit supplementation of any products.
18. All art or craft must be handmade or original items by the artist. Photography is permitted. Replications will be allowed at the discretion of Market Manager. Local artists will be given priority.
19. Two photographs representing the style and quality of work to be sold must accompany Vendor Application in order to be considered. Photographs may be returned upon request.
20. Sale, use or possession of alcoholic beverages is prohibited.
21. Solicitation of Vendors and customers is prohibited without prior approval of the Market Manager.
22. Annual Vendors must provide the Market Manager with a written schedule of their planned attendance for each growing season and will update the Market Manager of any changes to that schedule.
23. Monthly Vendors must provide the Market Manager with a schedule of their planned attendance each month at the time of payment.
24. Annual and Monthly vendors will receive preference in space assignments and rental fees.
25. Spaces are 10' x 15' and will be strictly enforced during peak seasons. During non-peak times, larger spaces will be available. Spaces are assigned each week. Priority is given to Vendors who attend the market on a regular basis. The Market Manager will assign all selling spaces.
26. The Market Manager or his/her designated agent shall have supervision and control of the activities of the market and the designated market area. The Market Manager has full responsibility for making certain that all rules and regulations as set forth by the Dania Beach **PATCH Community Farmers Market** are followed by each Vendor and/or any agents or employees.
27. _____ **VENDOR MUST INITIAL** Vendors must be eighteen years of age or older. Younger children are welcome and encouraged to participate, but must be accompanied by an adult responsible for the child's conduct and safety.
28. Fraudulent, dishonest, or deceptive merchandising, disruptive behavior, or collusion to set prices among vendors may be grounds for forfeiture of the right to do business of any kind in the market for a length of time to be determined by the Market Manager.
29. _____ **VENDOR MUST INITIAL** Vendors will be solely responsible at all times for the cleanliness within their vending area regardless of the origin of the debris in that location. Each vendor is required to

leave the space clean at the end of the day. The Vendors must remove all residue or waste products, as well as signs, tents, tables, etc. at the end of each Market day.

30. All profane, abusive, discourteous, and boisterous language and/or conduct at or about the market area are prohibited.
31. Use or possession of alcohol or drugs, gambling, or possession of firearms at or about the market area is prohibited.
32. It is necessary for all vendors to be set up no later than 8:15 am and ready to do business when the market opens at 9:00 am No vendor shall set up before 6:00 am or after 8:45 am without prior approval by the Market Manager. At the beginning of each market day, vendors will check in with the Market Manager before setting up. Each Vendor is expected to stop selling by 12:50 pm and have all produce, baked goods, boxes, containers, etc. loaded for removal by 1:00 PM. The Market Manager will have the authority to change the market hours on special occasions.
33. All Vendors are responsible for payment of any local, state or federal taxes, including sales tax.
34. Vendor parking will be in designated areas only. Vehicles are not permitted in the market area once the market opens unless by prior approval by Market Manager.

Market Fees:

1. \$ Annual
2. \$ Monthly
3. \$ Weekly

All fees are due and payable upon arrival if not pre-paid. Payments should be made to the “City of Dania Beach CRA”

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Vendor's Understanding and Acceptance of Rules and Regulations:

I have read and understand the above stated Rules and Regulations for the **PATCH Garden Farmers Market** and agree to abide by them. I will have met all local, state and federal health, inspection and licensing requirements prior to selling products at the Market.

I do not hold the City of Dania Beach, the City of Dania Beach Community Redevelopment Agency, Broward Regional Health Planning Council or the Market Manager liable for any property damage or personal injury that either my representatives or I may incur while selling at the Market. I accept full financial liability for my actions and all products that either I or my representatives sell at the **PATCH Garden Farmers Market**.

I further agree to indemnify, defend and hold harmless the City of Dania Beach and the Market Manager from and against any and all claims and actions for injury, damage or loss to persons or property or other liabilities or expenses whatsoever, including court cost and attorney's fees, related or arising out of my or my agent's actions, omissions and operations in connection with the **PATCH Garden Farmer's Market**.

Vendors Signature: _____ Date: _____

Print Name: _____

Address: _____

Telephone: _____ Email: _____

Please list all Authorized Representatives: _____

Accepted By: _____ Date: _____

Documents Received from Vendors: Product Listing _____ Schedule of Attendance: _____

Certifications, Registrations or Licenses (attached as needed): _____

Comments: _____

Please provide a detailed description of the products you would like to sell. Include estimated prices.

Note: If these are cottage products (not made in a commercial kitchen) you must follow the 2011 Florida Cottage Industry Law requirements

